



Name:	Date written:
Images Policy	15/2/22
Written by:	Date of Revision:
Emma Holmes/ Louise Lloyd-Evans	13/9/23

Policy Statement

This policy is in place to primarily protect images of the children in our setting so that we can adhere to our responsibilities under the EYFS.

Aims and Purpose

We have a duty to take a lead in online safety for parents and for staff and images of children as photos or videos are a part of our safeguarding commitment of all children. We know that images are increasingly easy to record and share and that they are important. Sadly, we also know that images are easily accessible online, images can easily be obscured, taken out of context and digitally altered for the benefit of adults. Therefore, we don't publicly share full face images of children even if we have had permission from parents or carers.

Images of children's back of heads, their hands, bodies and limbs are acceptable and show what children are doing. These images tell you much more about the learning that goes on at Young Friends and demonstrate our professional approach to the sharing of images as information. We aim to reduce the potential misuse of images and therefore have put these procedures in place.

Applicability

Children
Staff
Parents
Visitors to nursery

Definition of Terms

By images we mean photos or videos of children.

Overview

- General
- For Parents and Visitors to the nursery

Procedures

General

- Images are taken of children and uploaded as part of their 'journey' with us.
- Group photos and videos showing other children are only shown on Family, as it is a secure platform, and with permission from parents.

- We have photo download permissions on Family set to off. This means parents cannot directly download photos via the Family app, but will still be able to save photos in ways beyond Family's control (e.g. via web browsers or screenshots).
- Images are used on our social media pages and do not allow a child to be easily identifiable.
- Images for social media are taken by our nursery iPhones which are solely used for this purpose by pod leads and the staff (please see Acceptable Use of Technology Policy).
- We will not pixilate images of children
- We will not place a sticker over a child's face and share this image

For Parents and Visitors to the nursery

- Parents are not permitted to take pictures of children while on the premises.
- When we organise a social occasion outside nursery, we will ask parents to let us know if they don't want their child in other parents photos. These children will be identified by a sticker.
- If they are attending a social occasion (e.g. in the park) they must avoid taking pictures of children who have a sticker on their clothes (usually on their back).

External Links and Organisations

Young Friends Kindergarten Website - [Homepage](#) | [Young Friends Nursery](#)
 Young Friends Kindergarten Instagram - [Young Friends Kindergarten](#) 
 Young Friends Kindergarten Facebook - [Young Friends Kindergarten](#) | [Facebook](#)
 Young Friends Kindergarten Twitter - [Young Friends Nature Nursery \(@YFNursery\)](#) / [Twitter](#)

Relevant Policies and Documents

Safeguarding Children Policy
 Acceptable use of IT Policy
 Parent and Carers Code of Conduct

Authorisation

Signature:



Louise Lloyd-Evans
 Owner and Director

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